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**Application to be an Approved Training or Apprenticeship Program**

Employers participating in a city-approved training or apprenticeship program may pay program placements under 20 years old a minimum wage training rate of no less than 85% of the municipal minimum wage for no more than the initial 90 calendar days of their employment. A list of approved programs will be posted on the City of Minneapolis minimum wage website. **Please review criteria before applying.** Applications will be accepted on a rolling basis and the published list updated as needed. Email this application and supporting materials to [minwage@minneapolismn.gov](mailto:minwage@minneapolismn.gov).

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| --- | --- |
| Organization Name: |  |
| Main Contact: |  |
| Main Contact email: |  |
| Main Contact phone: |  |

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| --- | --- | --- | --- | --- |
| **First Qualifier Criteria Question** | **YES** | **NO** | **If Yes:** | **If No:** |
| 1. Does your organization receive local/state/federal grants or direct appropriations for youth workforce development? |  |  | Your organization is approved. If your organization is not on the approved list, please email  ﻿﻿[minwage@minneapolismn.gov](mailto:minwage@minneapolismn.gov). | Continue to second set of questions |

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| **Second Qualifier Criteria Questions** | **YES** | **NO** | **If Yes:** | **If No:** |
| 1. Does your organization provide work readiness training to youth employees? |  |  | Submit curriculum with application | Your organization does not qualify based on the criteria. |
| 1. Does your organization provide Supervisor Training to adults who directly supervise youth employees? |  |  | Submit training presentation with application | Your organization does not qualify based on the criteria. |
| 1. Do your organization’s youth employees work a minimum of 15 hours a week for at least 6 weeks if not in school or a minimum of 10 hours a week when actively enrolled in classes? |  |  |  | Your organization does not qualify based on the criteria. |
| 1. Do your organization’s youth employees have weekly check-ins with supervisor? |  |  |  | Your organization does not qualify based on the criteria. |
| 1. Do your organization’s youth employees have an active work plan developed together with the supervisor and youth employee? |  |  | Submit sample with application | Your organization does not qualify based on the criteria. |
| 1. Does your organization provide at least one of the following components (a-c)? |  |  | Submit sample or proof with application | Your organization does not qualify based on the criteria. |
| * 1. Youth employee has at least one professional development opportunity in the first 90 days of employment |  |  |  |  |
| * 1. Youth employee has at least one job shadowing opportunity in the first 90 days of employment |  |  |  |  |
| * 1. Academic credit-based opportunities (youth earn high school credit for the experience) |  |  |  |  |